

College Curriculum Committee Meeting  
November 19, 2019  
Charter Room

Minutes

Time started was 3:30

Members present

O'Malley School of Business: Musa Jafar  
School of Education and Health: Jeff Cherubini – Chair, Lisa Rizopoulos  
School of Engineering: John Leylegian  
School of Liberal Arts: Evelyn Scaramella, Roksana Badruddoja  
School of Science: Carol Hurwitz, Helene Tyler  
CFA: Joan Cammarata

Agenda & Minutes

- The agenda for this meeting and the minutes from the last meeting on 9/17/19 were approved, unanimously.

Chairs' Report

- Chair Cherubini gave an update from the EAC. The EAC, with help from student government, continues to work on a new Academic Integrity Infographic to provide students with a visual overview of the new policy. The infographic should be complete and ready to publish (as a bookmark and poster) prior to the start of the spring semester.
- Student government and the Registrar are working on classroom availability and other campus locations to help maximize study space for students starting the weekend after Thanksgiving through final exams.
- The EAC discussed the use Independent Studies and the distinction between *Tutorials* and true *Independent Studies*. *Tutorials* typically include content ordinarily covered by regular coursework, whereas *Independent Studies* include content not ordinarily covered by regular coursework (e.g., research experiences). Carlos Tonche, with help from the Deans, is working on a document to lay the foundation to distinguish between the two.
- The EAC discussed the number of graduate transfer credits that can be accepted. This was updated to 20% of total credits.

## Sociology Proposal

- The Sociology Department proposed a new concentration and minor that were previously approved by the SoLA Curriculum Committee. The proposed changes pertained to four categories: (I) Core Curriculum changes [adding three (3) credits to the core curriculum, utilizing an existing course as a foundations course for Sociology majors, and adding an advanced methodology course requirement to enhance analytical skills preparation; (II) Renaming and reorganizing one concentration (from “Crime, Law and Social Justice” to “Criminology and Criminal Justice”); (III) Eliminating the existing “Immigration and Global Sociology” concentration due to under-enrollment; and (IV) Organizing existing courses into a major concentration in Geography. The concentration will be overseen by a recently hired full-time tenure track faculty member with a specialization in Criminology and Criminal Justice (Dr. Madeleine Novich).
- The members of the CCC discussed the differences between a minor and a concentration. It was our understanding that the concentration is for majors and the minors typically are students outside the Sociology department. The committee noted that the proposals looked very well organized and structured, and that the student projections looked good. The sociology proposals were unanimously approved.

## Next meeting

- We agreed that because of the timing after final exams, the next scheduled meeting on December 17th would be cancelled. The next meeting was scheduled for Tuesday, January 21st, which is a Monday schedule, at 4:00 pm.

Adjournment was at 4:04 pm.