



Student Employee Committee

Committee Co-Chairs

Angelica Vazquez

Juanita Pacheco

Werner Habermann



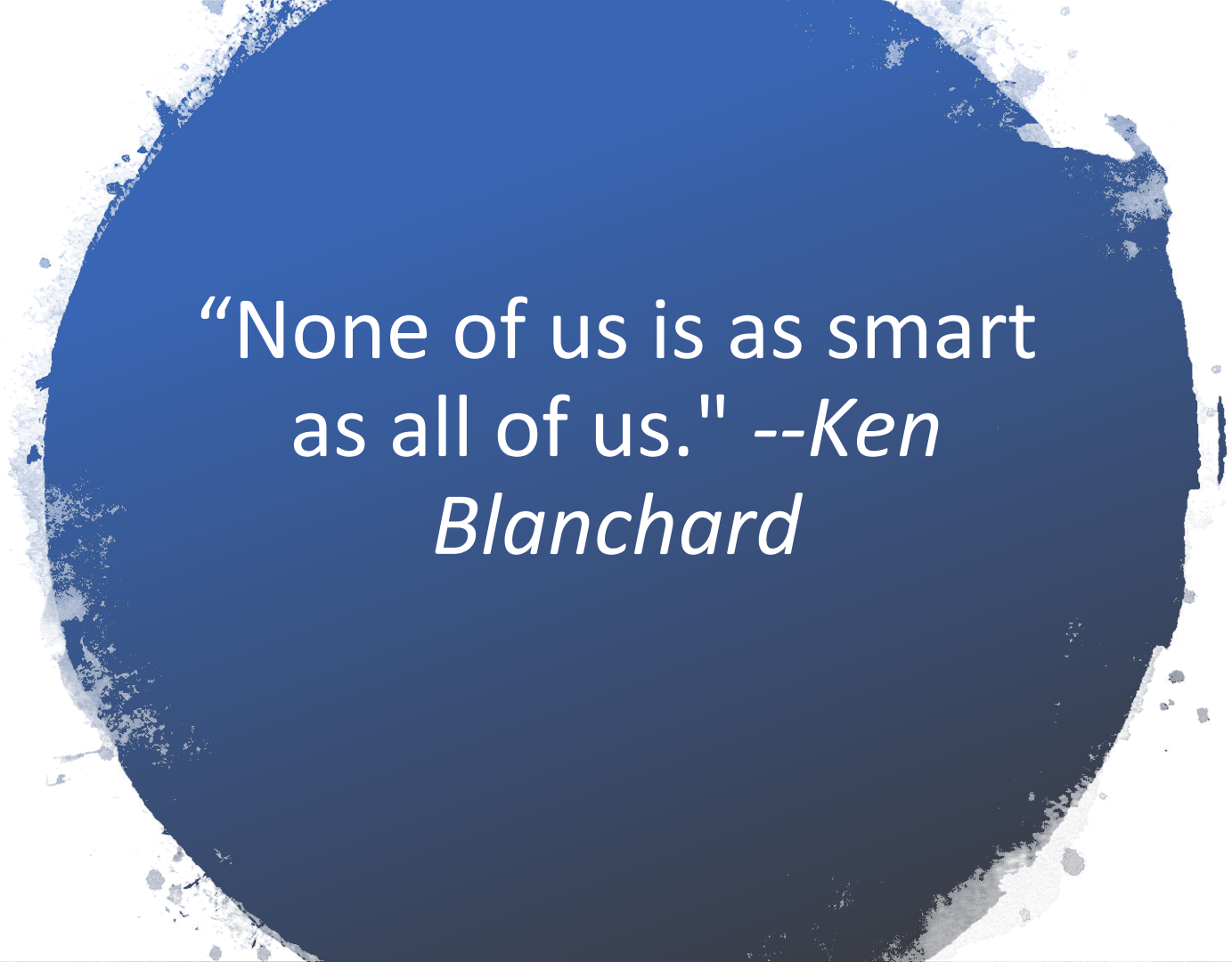
Reflection

What is something you learned early in your career that you still use today?

Who was the most impactful supervisor you encountered in your career? Why?

What is something you wish you knew when you entered the workforce?





“None of us is as smart
as all of us.” --*Ken
Blanchard*



Purpose/Mission

- SEC aims to support and facilitate policies, standards, and procedures to ensure that the student employee experience is streamlined and uniform.
- SEC undertakes projects and makes recommendations in support of training, professional development, and student employee supervision.



Student Employment on Other Campuses

- Fordham University
- NYU
- Hunter College
- University of Iowa
- Clemson University
- Northern Arizona University
- Bennington College



Who is in the
committee?

- Admissions
- Campus Ministry and Social Action
- **Career Development**
- **Center for Academic Success**
- **Commuter Services**
- **Financial Aid**
- **ITS**
- Marketing and Communications
- Non-Credit Programs
- Public Safety
- **Residence Life**
- Specialized Resource Center
- Student Engagement



Student Employment Mission and Learning Objectives

The goal of student employment is to provide students with opportunities that will enhance vocational and leadership development through vibrant and engaging employment on campus.

1. Effective Communication
2. Critical Thinking
3. Technology Literacy
4. Ethical Awareness



Goals

Gather protocols and policies that will streamline the process of supervising student workers and establish uniform requirements across campus including:

- a. Student employee manual
- b. Supervisor manual
- c. Evaluation process
- d. Employment standards (job descriptions, titles, training requirements, talent development support)



Goals

Create standardized training for student employees and supervisors.



Student Worker 101

"The information in this class should be part of Orientation for freshman, sort of a "welcome to college" to set expectations high for students so that they know to not only respect others they are working with (at work or in class) but to also expect that they too will be respected.

The lessons taught reflect our Lasallian beliefs without lecturing about the 5 points on the star. I loved this program and look forward to implementing it! "



Student Worker 101

"The Phone Etiquette and Communication section helped me out quite a bit since a good portion of my job on campus revolves around providing quality customer service via the phone or email, and sometimes even in person at the Financial Aid office.

It refreshed ideas already in my mind as well as provided me with new insights on topics I was still a bit shaky on, helping me strive to be more confident in the workplace without offending anyone in the process."



Goals

Establish a centralized hub for access to resources for supervisors.



Goals

Provide a platform for supervisors to express concerns and problem solve.



Goals

Create and establish methods for data collection to inform committee direction and support funding opportunities.

Gain funding for professional development opportunities for students and employees.

Budget

- Membership into the Northeast Association of Student Employment Administrators
- On-campus professional development opportunities for hiring managers



Questions?