

College Curriculum Committee  
Sept. 15, 2020, 3:30 pm

Minutes

The meeting was called to order at 3:30 pm.

Members present

O'Malley School of Business: Musa Jafar, Yassir Samra  
School of Education and Health: Jeff Cherubini – Chair, Sr. Mary Ann Jacobs  
School of Engineering: Qian Wang, John Lylegian  
School of Liberal Arts: Sara Scott, Evelyn Scaramella  
School of Science: Matthew Jura, Tina Tian  
CFA: Joan Cammarata

Excused:

Guests: Richard Ross – for the Real Estate Minor proposal

Approval of Agenda & Minutes:

- o The agenda for this meeting and the minutes from the last meeting on 5/19/20 were approved, unanimously.

Chair's Report: (from EAC August 2020 meeting)

Encouraged new members to review (or review again) the committee by-laws and submission processes. Provided an opportunity to explain and answer any questions. Stressed the importance for Quorum, and at least one member in attendance from each School to vote on any proposals.

· Brief updates from the August EAC meeting related to our Return to Campus (faculty have all already received an email with details from the Provost):

- o The HP/LP/NP temporary grading policy will not be renewed for the fall 2020 term.

- o The Late Registration & Add/Drop End Date was extended to Monday, September 7<sup>th</sup>.

- o Discussions but no actions taken on final exam schedules, and the final exam and student attendance policies. Faculty are encouraged to enforce attendance for both in-person and remote learners.

o The EAC approved an In-Class Camera Policy in order to promote community. Students with extenuating circumstances may request an exemption from this requirement to the professor in writing.

o Be vigilant within your schools about any curriculum issues – and if the issue needs to go through CCC.

o Remind your School to submit minutes from all Curriculum Committee meetings.

- The Physics Department has put forth a proposal and changed their name to the Department of Physics and Astronomy – no changes to curriculum were made and thus the proposal did not need CCC approval.

- The School of Continuing and Professional Studies Curriculum Advising Committee will be reviewing proposals for the Radiological and Health Professions transition from the School of Education & Health to the SCPS as well as other possible new Administration & Health Professions programs. So expect to see some additional proposals coming to the CC this year.

#### Mathematics MS Program – Proposal Review:

- o Change in the targeted group who are taking this program
- o Added 2 courses to allow for pre-requisites for those who may need it
- o Realigned courses to meet those needs for the new targeted group
- o Qualified faculty are already in place

Motion approved unanimously.

#### O'Malley School of Business – Real Estate Minor – Proposal Review

- o Will be opened to all Business students
- o Approved by the entire O'Malley School of Business
- o Approved by other Departments that could be impacted by this minor
- o No State notification needed for this minor as it is proposed currently

Discussion ensued on the 9 credit vs. 15 credit minor. Discussion also included what pre-requisites would be needed for those interested in the minor outside of Business.

Motion approved unanimously.

Other Business: no new business

Next Meeting: October 20, 2020

The meeting was adjourned at 4:29 pm.

Respectfully submitted,  
Sr. Mary Ann Jacobs