**Educational Affairs Committee DRAFT Minutes**

November 3, 2020

***Voting Members:***

Kevin Ahern

Poonam Arora

Keith Brower

Mark DeBonis

Isabel Frazza

Donald Gibson

Christie Gonzalez-Toro

Steven Goss

Evangelia Ieronymaki

Ella O’Brien

Alana Pons

Rani Roy

Meg Toth

Steven Schreiner

Sarah Wacker

***Ex Officio Members:***

Jeff Cherubini

Edward Dee

Jake Holmquist

Carlos Tonche

William Walters

1. Approval of the Agenda
   1. Motion: To approve the meeting agenda of November 3rd meeting
   2. Discussion: None
   3. Vote: Motion carried
   4. Resolution: The meeting agenda was Approve
2. Approval of Minutes from October 6, 2020
   1. Motion: To approve the minutes from October 6th
   2. Discussion: Edits to some wording on effects/affects, and time specification
   3. Vote: Motion carried
   4. Resolution: The minutes from October 6th were approved
3. Approval of Minutes from October 16, 2020 – special meeting
   1. Motion: To approve the minutes from October 16th special meeting
   2. Discussion: None
   3. Vote: Motion carried
   4. Resolution: The minutes from October 16th were approved
4. Report of the College-Wide Curriculum Committee (CCC)
   1. Jeff Cherubini reported for the CCC
   2. The CCC met on October 20th and reviewed and approved a new Digital Media Arts major within the School of Liberal Arts
   3. Next meeting is scheduled for Tuesday, November 17th
   4. Some reminders:
      1. new proposals need to be first approved on the School Curriculum Committee level and then submitted to the CCC no later than the Thursday prior to our monthly Tuesday meetings- this month that would be Thursday, November 12th
      2. and also, minutes from these School-level Curriculum Committee meetings need to be submitted to the CCC for archiving (regardless if CCC approval is needed or not)
      3. Meg Toth had a question about the digital media arts major. Jeff referred to Dan Savoy for details of the program
5. Report of the College Technology Committee (CTC)
   1. Jake Holmquist sent a message to the EAC prior to the meeting letting us know that there was no meeting and no report since last EAC
6. Report of the College Library Committee (CLC)
   1. William Walters reported that there was no meeting and no report since last EAC
7. Report of the Graduate Council
   1. The council discussed the delivery modes for Spring 2021 graduate courses – programs were asked to determine if any of their courses needed to be offered in-person as soon as possible to allow students to plan accordingly. A follow up report from the Registrar’s Office confirms that only one graduate course is offered in-person next spring. There was a discussion at the Council emphasizing the difference between remote and online modes, including the concern that remote learning may not have the same quality as a fully designed online course.
   2. The council discussed the fall increase in enrollment. Overall, graduate program enrollees are up 7% over last year in total numbers and 62% in new enrollees. The Office of Admissions is aiming to have 78 new students join us in the spring term.
      1. Question about the reasoning for the increases – the Council discussed the economic downturn as a reason as well as more strategic marketing for specific programs. Strategic marketing efforts are continuing to evolve to allow specific graduate programs to reach the appropriate audiences.
   3. There was a discussion about whether the Counseling can be made available to graduate students. Discussions now occurring between Student Life and Academic Affairs on this issue.
   4. The Council is considering creating an ad hoc committee to study the variety of roles that GAs play at Manhattan College. GAs are a vital component of our community. The ad hoc committee will also present recommendations to clarify the various roles as well as resolve any problems with the current program. For example, there are currently limitations for applying GA tuition awards to certain courses.
8. Old Business
   1. Nothing to discuss
9. New Business
   1. No new business
10. The next meeting is scheduled for December 1, 2020 at 3:30 pm.