

Minutes – College Curriculum Committee
February 15th 2022

- Members present (via Google Meets):
 - O’Malley School of Business: Musa Jafar, Mary Michel
 - School of Education and Health: Jeff Cherubini, Sr. Mary Ann Jacobs – Chair
 - School of Engineering: Peyman Honarmandi, John Leylegian
 - School of Liberal Arts: Rebecca Kern, Evelyn Scaramella
 - School of Science: Michael Judge

- Call to order with quorum at 3:34p

- J. Cherubini moved to accept agenda and seconded by M. Michel. The agenda was approved by unanimous voice vote.

- J. Leylegian moved to accept minutes from November 16, 2021 and seconded by M. Michel. The minutes were approved by unanimous voice vote.

- Chair’s Report – Sr. Mary Ann provided updates from the most recent EAC meeting and unfinished CCC business
 - EAC – The committee discussed a proposal to increase the permissible number of transfer credits (from 60 to 75) for students accepted into the School of Continuing and Professional Studies (SCPS). No decision has been made at this time.

 - Current status of proposals submitted by the School of Liberal Arts and approved by the College Curriculum Committee:
 - IIDS: E. Scaramella stated that Marlene Gottlieb (MLL Chair) spoke with Provost Schreiner about the proposal’s status. According to the report provided by M. Gottlieb, the Provost indicated that he was uncertain about financial implications. The Department of Modern Languages and Literatures noted that uncertainties affect their ability to retain a qualified Visitor for the Fall semester.
 - E3MC: status remains unknown

 - Sr. Mary Ann announced that the Provost hoped to join today’s meeting, but a conflict with a concurrent Senate meeting may prevent his participation. If Provost is unable to join us today, he expressed his desire to meet at a future date. (Post-script: The Provost did not attend today’s meeting.) Most CCC members expressed their serious concerns about the Provost’s lack of action and his inability to follow the agreed bylaws of the CCC. R. Kern recommended that special meeting be scheduled with the Provost before the next scheduled CCC meeting on March 22. Sr. Mary Ann will schedule a meeting and invite all CCC members.

- Proposal review for Masters of Science in Healthcare Informatics (HCI) submitted by the SCPS. The CCC reviewed and discussed the proposal prior to the visit by SPCS Dean Goss. M. Judge asked about other Masters programs offered by SCPS and M. Michel noted the existing Organizational Leadership. Sr. Mary Ann noted that the program would be completely online and would require 36 credits (not the 33 listed in part of the proposal). M. Jafar expressed concerns about the disconnect between the listed course descriptions and syllabi statements.
 - Dean Goss provided an overview of the proposed program and its alignment with the goals of the undergraduate program in Allied Health, including the growing Radiological Health. The goal of HCI is to support clinical training for healthcare administrators.
 - The Committee directed many questions towards Dean Goss, including the projected student audience (adult learners), sole use of adjuncts, any overlap with existing programs in other Schools (none with Computer Science or Mathematics), and potential competing programs. The Committee expressed two major concerns. First, the number of credits (including electives & capstone credits) are not presented consistently and clearly in the proposal. Second, the course descriptions lack clarity and not matched in the syllabi descriptions. Dean Goss acknowledge that the proposal needs to be revised and re-submitted the Committee hopefully by the next meeting. He hopes to submit the final approved HCI curriculum to NYS for approval before Fall 2023.
 - After Dean Goss left the meeting, CCC members reviewed their concerns and agreed to provide a specific list of comments to Dean Goss to guide his re-submission of the HCI proposal. Many members were surprised to learn that institutional funds were used to conduct a market research for financial feasibility of HCI when other funds are not similarly offered for other curricular proposals.
 - The Committee recommends “revise and resubmit” for the HCI proposal
- Other Business
 - Sr. Mary Ann asked the Committee if a proposed course (CIS 205) needs approval from CCC as a Liberal Arts Elective. Members agreed that a single 3-credit course that only affects the School of Business (SoB) does not reach the purview threshold for CCC. The proposed course is not prescriptive for any other School. Sr. Mary Ann will provide feedback to SoB.
- The next meeting scheduled for March 22, 2022 with Matt Jura taking minutes.
- Meeting adjourned at 5:07p.

Respectfully submitted,
Michael Judge, Note-taker