**College Curriculum Committee**

**Oct. 17th 2023**

**Meeting started at 3:36pm**

* Members present:
  + O’Malley School of Business: Musa Jafar, Fengyun Wu
  + School of Health Professions: Corrine Fitzpatrick, Jeff Cherubini
  + School of Engineering: Mahmoud Amin, Yi Wang
  + School of Liberal Arts: Nuwan Jayawickreme (Secretary)
  + Kakos School of Science: Michael Judge, Matthew Jura (Chair)
  + Council of Faculty Affairs (CFA) – Sr. Mary Ann Jacobs
  + Excused – Evelyn Scaramella (School of Liberal Arts)

Call to order with quorum at 3:33pm

**Agenda**

Motion to approve agenda at 3:36pm

Approval of Minutes

* Information on who proposed and seconded motions no longer included in minutes
* The word “then” was removed from the sentence “It was decided that it is allowed for members to speak to others and then [removed] for those members to share that information with the chair, who then shares that information to the committee.”
* Approval of minutes of 09/19/23 meeting with above correction, with one abstention.

**EAC Report by Chair Jura**

* EAC did not meet
* Grad council did not meet
* Change in academic calendar – change of undergraduate commencement from Friday to Saturday proposed – vote next week.
* Ad hoc committee on accessibility will be formed
* Dean Kelly proposed repeat course policy: student can retake a course up to three times (withdrawals don’t count); EAC was amenable to proposal; vote on proposal in November meeting
* Students brought up issue regarding tardiness in receiving grades; some students don’t get any feedback until pass the withdrawal date. Proposed that the faculty handbook be changed; it was instead suggested that EAC pass a policy indicating that assignments should be graded within 3 weeks of submission.
* Proposed CCC bylaw changes:
  + 1) CCC will meet no later that May 31st of a given academic year; support but no vote
  + 2) CCC must review elimination of any degrees and programs; Provost Roy noted that if programs are eliminated for financial issues, then CCC is not involved; however, she was open to CCC reviewing curricula issues related to the removal of programs.
  + Mike Judge noted that Chapter 2, Section 10.2 of Faculty Handbook notes that there is faculty primacy in curricular matters.

**Proposals for Review**

* Nursing program proposal tabled in light of Dean Shelley Johnson’s departure.
* It was noted that members should be professional and appropriate when commenting on shared documents
* Friendly amendment to agenda to discuss low res MFA program first.
* Low Res MFA Program
  + Melinda Wilson and Adam Koehler (chair of English) presented
  + Response to Provost Roy’s suggestion to develop new programs that would be popular
  + 2-year program; differs from traditional MFA programs (more than 2 dozen in city) in that most of the coursework takes place remotely; students come on campus for an 8-day stretch twice a year. Students would live on campus during these 8 days and pay room and board (a residency fee). Culminates in a book-length thesis. Only St. Francis in Brooklyn and Adelphi in Long Island have low res MFA programs. There is tremendous growth in the popularity of such programs
  + Program is 48 credits (some of the submitted documents had 40 credits)
  + No current faculty would be teaching in the program; adjuncts would need to have significant teaching and publication records to be hired
    - Adjuncts are already lined up; will be paid per mentee
  + The program could run with existing English faculty but with Melinda Wilson as chair
  + Pro forma form needs to be tidied up – speak to Jim Perrino, Vice President of Finance
  + 5-year BA/MFA program could be built from this
  + Question regarding spending $18,000 on advertising; Adam Koehler noted that Provost Roy suggested that they may not need to spend any further money after that first year
  + Issue with pro forma form – credits required for accidentally doubled for Year 2

* Psychology 5-year programs
  + Nuwan Jayawickreme presented
  + Concern about students in the fifth year doing their placement and their research program; will need to be pay attention to this as the program starts
  + It was noted that there could be a lot of demand for this program
* Discussion of low res MFA program
  + Approval of program passed unanimously
* Discussion of 5-year Psychology programs
  + Approval of program passed unanimously

Other Business

* It was mentioned that the CCC could do a periodic review of the CWCCs, and could do periodic program reviews.

Meeting ended at 5:10pm

Minutes submitted by Nuwan Jayawickreme (School of Liberal Arts)