Faculty Research Committee

Minutes of the meeting of 22 April 2015

In attendance: Parisa Saboori, Ankur Agrawal, Natalia Boliari,  Stacy Pober

* **The minutes of the previous meeting were approved with revisions.**
* **Results of the faculty survey were presented.**
* **Discussion of survey findings**.

Currently, workload reductions are not equally available in all schools, and different criteria are used for giving these reductions.  Similarly, travel funds for conferences are a problem in some schools but not others.

* **Discussion on how the committee should disseminate the findings.**

The sense of the members present was that the results of the survey should be sent to all faculty and should also be posted on the committee website.  The chair will conduct an email poll of the FRC members on following this plan.

* **Institution repository for faculty research.**

There was general agreement on the desirability of establishing an online repository for faculty publications.  S. Pober was tasked with writing a proposal that would be sent to the entire committee for a vote. [attached]

* **Junior faculty the promotion and tenure process.**

Discussion points: Faculty often have difficulty getting the information they need about the promotion and tenure process.  The current MS Word forms used for P&T are poorly designed and as a result filling them out is awkward and adds an unnecessary level of difficulty to the process.  Mentoring of junior faculty is helpful, but not all junior faculty have access to a mentor for this process.  It would be desirable to have a checklist for faculty who are applying for their first promotion or for tenure.

Respectfully submitted,

Stacy Pober