

College Curriculum Committee (CCC)
Draft - Minutes of February 16, 2016 Meeting
Chancellor's Room, Memorial Hall

MEMBERS PRESENT:

ARTS: Kelly Marin (Rebecca Kern on sabbatical)

BUSINESS: Dong Lee (Mary Michel on sabbatical)

EDUCATION: Tedd Keating (Chair)

ENGINEERING: John Lylegian

SCIENCE: Jianwei Fan

CFA: Carol M. Hurwitz

GUEST: Jeff Horn, Chair of the Ad Hoc Committee that met in January to address the issues of Core Competencies and Learning Objectives.

EXCUSED: Edward Brown, Jennifer Edwards, Corine Fitzpatrick, Charles Geisst, Nand Kishore Jha.

The meeting convened at 3:40 PM in the Chancellor Room.

1. The agenda for the meeting was unanimously approved.
2. Minutes were reviewed but there was not a quorum at the time it was discussed.
3. Discussion about electing a Secretary resulted in the decision to rotate the job of taking minutes in alphabetical order as we have been doing. Tedd Keating will upload these to Moodle as he already has appropriate permissions.
4. REPORT AND DISCUSSION:
Jeff Horn had spoken with Bill Clyde about the issue of the Core Competencies and associated Learning Objectives. The Provost explained that there is a need to comply with the demands of Middle-States. The Core Competencies and Learning Objectives have been interpreted and thus implemented in different ways in different contexts. There is a need to unify them. Provost Clyde wanted everyone on the "same page." In response to this discussion, Jeff suggested the formation of a committee consisting of stakeholders from the various Colleges, with Jeff as the chair. The committee members, consisting of Sheryl Harrison and members from each of the schools, met for a week in January to develop the unified Learning Objectives. Each participant was paid for this service.

The EAC has charged the CCC with the task of studying the results of the work of the Ad Hoc committee with specific regard to the *Learning Objectives*.

The goals as presented by Jeff Horn were to be reformatted into tabular form, and it was noted that the previous core competency 5: Independent and Collaborative work is expected to be removed as there was no way to develop appropriate unified learning objectives. We are allowed to present these to our departments for discussion. Tedd Keating will consult with the Deans, Chairs and EAC and bring this body their feedback.

Goal: By the end of the semester, we should have a final version that can be approved. The Provost would like to begin implementing the new Core Competencies and Learning Objectives in the Fall, 2016.

5. Other Business: The change to the by-laws requiring that approval for a new program or change in program must go to the state within three years was approved.
The new course evaluation process seems to have gone OK.
The number of courses that students are allowed to transfer in is under discussion. We currently allow 50% and there is discussion of allowing 75%.
6. No other new business in on the agenda at this time.
7. Adjournment.

The next meeting was scheduled for March 22, 2016, at 3:30 PM in the Charter Room.

Respectfully submitted,
Carol M. Hurwitz