College Curriculum Committee (CCC)

Minutes of October 20, 2015 Meeting (DRAFT)

Kelly Commons, Room 3.04

MEMBERS PRESENT:

ARTS: Rebecca Kern, Jennifer Edwards

BUSINESS: Mary Michel

EDUCATION: Corine Fitzpatrick; Tedd Keating

ENGINEERING: a; John Leylegian

SCIENCE: Jianwei Fan

CFA: Carol Hurwitz

Excused: Dongh Lee, Nand Jha

The meeting convened at 3:40 PM in Kelly Commons 3.04

1. The agenda for the meeting was unanimously approved.
2. The minutes from the September 15, 2015 Meeting were unanimously approved pending typographical errors and wording regarding our charge to review the definitions generated by the College Wide Core Competencies Commission.
3. Chairs Report
	1. CWCC Commission from EAC – additions: The Chair gave clarity to the committee on the expectations. We will review and approve (or seek revision to) the definitions generated in Jan by this group, which MAY include two members of CCC on a volunteer basis. The Chair also briefly outlined the proposed composition of CWCC, which met with CCC approval.
	2. EAC working on potential discounts on Wiley textbooks and digital materials.
4. Elections for spring. Tedd Keating was unanimously elected Chair for Spring 2016 only. Elections for secretary during that period were tabled.
5. Addendum to Bylaws. Under Article I.2, the EAC is to consider the addition of the following unanimously approved item: “If a new program or a major change to a program is not submitted for state registration within three years of approval, it must go through the CCC approval process before it can be sent to the state.”
6. After some discussion, and following a unanimous vote, the CCC will not consider the addition of an *ex officio,* non-faculty member at this time.
7. Other new business tabled. Committee will review materials pertaining to the Environmental Science minor for next meeting.
8. Adjournment.

The next meeting was scheduled for Tuesday, November 17, 2015, at 3:30 PM. The room will be announced, although 3.04 Kelly Commons is expected.

Notetaker: Corine Fitzpatrick.

Respectfully submitted, Tedd Keating