

Educational Affairs Committee

Agenda

October 5, 2021

Voting Members:

Kevin Ahern (SoLA)

Poonam Arora (OSoB)

Bart Horn (SoS)

Christie Gonzalez-Toro (SoEH)

Mahbuboor Choudhury (SoE)

Jennifer Conte (Student)

Zach Olivan (Student)

Kevin Rojas (Student)

Cory Blad (Admin)

Donald Gibson (Admin)

Steven Goss (Admin)

Rani Roy (Admin)

Michael Quinn (Fac. Senator)

Sarah Wacker (Fac. Senator)

Steven Schreiner (Provost)

Ex Officio Members:

Sr. Mary Ann Jacobs (CCC)

Edward Dee (Assessment)

Jake Holmquist (CTC)

Carlos Tonche (Registrar)

William Walters (CLC)

1. Approval of the Agenda
 - 1.1. Motion: To approve the agenda of October 5, 2021 meeting
 - 1.2. Discussion: None
 - 1.3. Vote: Motion carried
 - 1.4. Resolution: Meeting agenda approved
2. Approval of Minutes from September 7, 2021 (see attachment)
 - 2.1. Motion: To approve the minutes of September 7th
 - 2.2. Discussion: None
 - 2.3. Vote: Motion carried
 - 2.4. Resolution: Carried
3. Report of the College-Wide Curriculum Committee (CCC) – Sr. Mary Ann Jacobs
 - 3.1. What is the procedure to introduce a college-wide course? Still in the proposal stage.
 - 3.2. Proposal for college-wide requirements for introducing a new course is being drafted
 - 3.3. CCC review might be necessary, state approval not needed.
 - 3.4. Further discussion needed regarding the CWCC.
 - 3.5. Middle States Review: Include elements of Social Justice, etc.
4. Report of the College Technology Committee (CTC) – Jake Holmquist
 - 4.1. Enterprise data and infrastructure support meeting,
 - 4.2. Minutes available on ctc.manhattan.edu
 - 4.3. Discussion to improve data issues seen throughout the last year
 - 4.4. Adirondack system delay
 - 4.5. At the infrastructure and Support Committee meeting, a review of ITS Chatbox was discussed to be scaled campus wide
 - 4.6. Full updates are summarized in the linked meeting minutes.

- 4.7. Formal Request to be reflected in the EAC minutes and carried forth to the Senate for further discussion.
- 4.8. "Self-managed Teams" request to include CTC members to participate in further discussions.
- 4.9. Push this recommendation discussion to the next meeting, included in the next agenda.
5. Report of the College Library Committee (CLC) – William Walters
 - 5.1. Met September 29th regarding Library hour changes
 - 5.2. Shortened hours will remain during Midterm week.
 - 5.3. Overnight hours will not be approved due to relatively limited use and budget constraints.
 - 5.4. Book budget will be slightly decreased.
 - 5.5. 14 positions over the last year either removed or changed
 - 5.6. 3 positions to be filled, 2 to be filled for next year
 - 5.7. Self-study and external review: 5-10 year plan in the draft process currently. External reviewer will look into it and offer advice.
 - 5.8. Systems are currently outdated, and need improvements. Improvement on discovery search. Save 85,000 dollars throughout the next few years through a new system.
 - 5.9. Crystal Xu nominated as a new CLC member and approved unanimously
6. Report of the Graduate Council – Steve Schreiner
 - 6.1. Council did not meet. No news.
7. Old Business
 - 7.1. None
8. New Business
 - 8.1. Academic Calendars (see attachment) – Carlos Tonche
 - 8.2. Calendar set until Spring of 2025
 - 8.3. Equal number of days of the week need to be ensured.
 - 8.4. Two Mondays during the 2025 Spring need to be moved around to ensure the balance of the days of the week.
 - 8.5. Subject to change if circumstances warrant.
 - 8.6. Calendar available under 10.5.2021 for further information.
 - 8.7. Schedule vote for the next meeting: November 2, 2021.
9. The next meeting is scheduled for November 2, 2021 at 3:30 pm
10. Meeting adjourned at 3:58pm