

SCHOOL OF BUSINESS CURRICULUM COMMITTEE MEETING MINUTES
September 7, 2016

Members present: Fiona Maclachlan, Musa Jafar, Hyeon Park, Fengyun Wu, Poonam Arora, Yassir Samra, Hany Guirguis, Ahmed Goma, Mary Michel, Salwa Ammar.

Members absent: Lauren Trabold (on leave), Anne Burke (visiting professor)

Documents distributed: (1) agenda for the Meeting (2) December 2, 2015 meeting minutes, (3) December 30, 2016 meeting minutes

1. Dr. Goma called the meeting to order at 12:10 PM.
2. Approval of agenda: Dr. Goma motioned to approve the agenda, Dr. Michel seconded the motion, and the committee approved it.
3. Approval of December 2, 2015 minutes: Dr. Arora motioned to accept the December 2, 2015 minutes, Dr. Michel seconded the motion, and minutes were approved as attached.
4. Approval of March 30, 2016. The March 30, 2016 minutes were approved by the committee. Dean Ammar noted that after the School of Business Curriculum Committee approved the Business Analytics major, the College Curriculum Committee suggested a conversation with the Math department to avoid course duplication. After this conversation, the proposed changes in Advanced Business Statistics (BUAN 327) course reverted to its prior version. The New York State Education Department approved the Business Analytics major in summer 2016.
5. Election of a chair. Dr. Goma nominated Dr. Maclachlan, Dr. Michel seconded the motion and the members unanimously approved.
6. Monitor the launch of the online program, 2016-17. As a charge for the committee in 2016-2017, Dean Ammar suggested we monitor the addition of new courses in the context of the MBA program and to review the integration of online courses into it.

7. Schedule of meetings 2016/2017 academic year. Dr. Maclachlan will schedule the meetings as needed during the Wednesday 12:00 – 1:00 PM. A meeting will be scheduled jointly with select members the Assurance of Learning (AoL) Committee on Wednesday, October 5, at 12:00 PM, to discuss AoL findings and the potential need to adjust the curriculum in response.
8. New business 1: Dr. Guirguis suggests changing the special topics course in Environmental Economics to a permanent 300-level elective course, ECON 303. Dr. Maclachlan suggested checking whether the course is in the existing inventory with the Registrar, but dormant. The committee approved this change in principle, subject to checking with the Registrar about any existing course.
9. New business 2: Dr. Guirguis proposed that Professional Finance (FIN 499) be a 3-credit course added to the requirements of the finance major. Students asked for three credits, consistent with the workload and meeting time in the existing one-credit course. Second, with the existing pass/fail grade does not emphasize the full importance of the course. Afterward, the finance major will have 123 credits. There will be a fee attached to this course to cover the cost of materials. The course is also used for assurance of learning for the finance major. Dr. Ammar suggested reviewing the proposed 123 credit finance major to ensure that over fifty percent of its credits are in Liberal Arts and Science. After this is checked, the committee will vote by email
10. New Business 3: Dr. Ammar suggested another charge for this committee in 2016-2016 is to document instances of student engagement and teaching/curriculum innovation within our courses.
11. Meeting adjourned at 1:03 PM

Submitted by Mary Michel
September 7, 2016

From meeting follow-up email from Fiona Maclachlan, September 9, 2016

The faculty in the Economics and Finance Department approved the proposed change to FIN 499: Seminar in Professional Finance from a one credit course to three credits. Hany also verified and cleared with Salwa that with the addition of the two credits of finance, the two affected majors (Finance and the dual major in Finance and Business Economics) would still have a sufficient percentage of liberal arts credits.

We discovered that Environmental Economics with a course number 332 was listed in the catalog as recently as 2012-2013. Normally when a course hasn't been offered in a while, it is taken out of the catalog but stays in the course inventory. But somehow this course was removed from the inventory, as well. So, in sum, we are just adding back a course that I believe was accidentally removed, as I do not recall the department faculty discussing the issue and voting to remove it from the curriculum.

Please reply all to discuss any of the items above and/or to vote to

1. Approve changing the credits for FIN 499: Seminar in Professional Finance from 1 to 3.
2. Approve adding back ECON 332: Environmental Economics to the economics curriculums.

Items 1& 2 were approved unanimously by email.