

SCHOOL OF BUSINESS CURRICULUM COMMITTEE MEETING MINUTES  
October 5, 2016

Members present: Fiona Maclachlan, Musa Jafar, Hyeon Park, Fengyun Wu, Poonam Arora, Yassir Samra, Hany Guirguis, Mary Michel, Salwa Ammar, Rhonda Schuler

Excused: Ann Marie Burke, Ahmed Goma, Lauren Trabold (on leave),

1. Fiona Maclachlan called the meeting to order at 12:05 PM.
2. The agenda of the meeting was approved unanimously.
3. The minutes of the September 7, 2016 meeting were approved unanimously.
4. Angela Grotto and Grishma Shah, presented an update on the efforts of the Assurance of Learning Committee. Their goal is to link the representative courses (those that are required as part of the School of Business Core) with the School's 6 learning goals, collect and analyze data, and recommend adjustments to the curriculum based upon their analysis. This process is currently ongoing – data is collected for certain goals each year thus staggering the data collection and analysis over a multi-year period.
5. There was discussion regarding the fit of certain courses with specific goals. The AOL Committee is re-evaluating the specific courses for each goal and will come back for another update once their list is final.
6. Drs. Grotto and Shah clarified that a sampling of our students is sufficient for assessment purposes, as long as the data collected is from a representative sample. Hence major specific courses and elective courses are excluded from the sampling process.
7. Various members of the Curriculum Committee noted that each goal was being assessed in multiple courses such that the actual operationalization of the goal might not be identical. Perhaps it was better for AOL to consider assessing a single goal in one representative course.

The meeting was adjourned at 1:00 pm

Minutes Respectfully Submitted by Poonam Arora