

College Curriculum Committee
27 March 2013, 4 p.m., Charter Room

Meeting called to order 4:05 p.m.

Members present: Richardo DelloBuono, Richard Goldstone, Hany Guirguis, Jeff Horn (chair), Michael Judge, Tedd Keating, Sr. Remigia Kushner, Graham Walker, John Wasacz

I. Approval of Agenda

II. Approval of Minutes, 27 February.

III. Evaluation of RHS Proposal: Radiologic Technology

- Initial Discussion
- Arrival of Lawrence Hough and Joanne Habenicht at 4:30 p.m.
- Discussed and received acknowledgement of the following: Program will now offer a BTech degree; p. 17 of proposal, the various required percentages will be specified upon; 3 additional credits of Social Sciences required; Notification of Religious Studies of required offerings, completed; Title of "Program Coordinator" will be used throughout.
- 4:45 p.m. guests departed. Further discussion and voting commenced. The Committee's decisions are summarized in the Report on the Proposal of (31 March) appended to the minutes.
- Assuming the implementation of the required changes, the Radiologic Technology Program received provisional approval: 8-0 with 1 abstention.

IV. Chair's Report:

- Upcoming issues for discussion: Hybrid courses and College-wide core.
- EAC items from March meeting: certain issues regarding student-athletes (scheduling of practices/contests, accountability of athletes/coaches) remain an unresolved problem.

V. Old Business.

- Course Inventories Completed and will go to the Deans for a final examination before being submitted to the Registrar. Thank you.
- School of Professional and Continuing Studies: Due to difficulties securing needed documentation and noted inconsistencies relative to its original stated scope, format and credit allotment of the Program, the Committee will likely recommend this program submit a full reapplication to the State when the Provost attends the April meeting. Additional resources, more oversight and better record keeping are among the recommendations for SPCS moving forward.

VI. Adjournment 5:20 p.m.

Respectfully submitted: Tedd Keating

College Curriculum Committee

Report on Proposal for a new major in Radiologic Technology

By Jeff Horn, Chair

March 31, 2013

At its meeting on 27 March, the proposal for a new major in Radiologic Technology was approved provisionally. Because the Proposal was in such excellent shape, the CCC was able to designate its chair, Jeff Horn, to oversee the required and suggested changes upon whose satisfactory conclusion, the CCC's formal approval will be conveyed to the Provost. Resubmission to the entire Committee is unnecessary.

The following are *required* changes to the State form:

- The degree being requested must be changed to BTech.
- Item 4c (p. 5): The Board does not implement, it approves. Substitute.
- Use the term "Program Coordinator" consistently, removing the term "Program Director" (pp. 8-9).
- The Counseling Center does not handle career placement, etc. (p. 8). Amend.
- NY State requires students to take six credits of Social Sciences. We recommend that the Humanities elective be replaced.
- On the Undergraduate Program Schedule (pp. 12-15), the "LAS" designation is incorrect in multiple places. It is also possible to have a major course that is LAS (e.g. BIO 208), so that list needs to be corrected as well.
- All the double question marks (??) on the Faculty list under "Percent Time to Program" (pp. 17-18) should be filled in whenever possible. Use "tentative" if absolutely necessary, but an effort should be made to provide educated guesses.

The following are *suggested* changes to the State form:

- Consider creating a list of appropriate sociology course as the best means of fulfilling the additional 3 credits of social science requirement.
- Add an additional educational outcome or revise an existing educational outcome (p. 4) that includes some aspect of the College's mission such as the formation of well-rounded, lifelong learners. The existing list could come from anywhere: we suggest you consider adding something that situates your program at Manhattan College.

The Chair also has a list of grammatical errors and minor proofreading issues that we would like to see corrected. These are best gone over in person.