

College Curriculum Committee  
Minutes of September 19, 2017 Meeting  
Chancellors Room, Memorial Hall

The meeting convened at 3:35 p.m.

Members present:

Business: Fiona Maclachlan, Yassir Samra

Education and Health: Jeff Cherubini, Lisa Rizopoulos

Engineering: John Leylegian, Evriclea Voudouri-Maniati

Liberal Arts: Jennifer Edwards (Chair), Kimberly Fairchild

Science: Yelda Hangun-Balkir, Helene Tyler

CFA: Joan Cammarata

I. The agenda for the meeting was approved unanimously with one item removed.

II. The minutes from the April 18, 2017 meeting were approved unanimously with corrections.

III. Chair's Report

EAC report

The most recent EAC meeting, the first of the academic year, laid out items to be discussed over the upcoming year. Among these items were the off-campus course policy; midterm grade policy; a proposed Honors program; discussion of the Academic calendar past the 2019-2020 academic year, including a possible move of the Commencement to Gaelic Park; continued CWCC (Campus-Wide Core Competencies) Assessment; final exam policy (some professors are holding final exams during the final week of classes, which violates the Faculty Handbook); Building access to Leo and RLC (Dr. Tyler mentioned that the card reader system for RLC is still not yet operational, and there is still no access to RLC on Sundays); and a potential change to the CCC By-Laws.

This last point was discussed at length. The proposed change to the by-laws would limit CCC membership to six years (either two three-year terms or three two-year terms). The current by-laws limit CCC membership to three three-year terms. Many members stated that their schools have had problems finding faculty members to serve on the CCC. It was decided that no change was necessary at the moment.

IV. Election of Officers

Dr. Edwards opened the floor for nominations for Chair and Secretary. Dr. Leylegian nominated himself for the position of Chair, and was unanimously elected to fill the position. Dr. Fairchild

nominated herself for the position of Secretary, and was unanimously elected to fill the position. Since the Notetaker position is rotated from meeting to meeting alphabetically, Dr. Maclachlan was assigned the position for the next meeting.

#### V. Accounting MBA Concentration Proposal

Dr. Samra stated during the approval of the agenda that this item was not yet ready to be discussed. Therefore, this item was tabled for this meeting.

#### VII. Other Business

Dr. Fairchild brought up that there are some issues with the SCPS's Camino program. In this program, native Spanish speakers earn an Associate's degree through classes taught in English by bilingual teachers. However, it had come to Dr. Fairchild's attention that the courses are being taught in Spanish, thereby leaving the students ill-prepared for further study, be it in the SCPS or elsewhere. The Chair stated that this issue is within the scope of the CCC, and was discussed further.

Among the points discussed was an issue with articulation agreements, in order to be accepted into schools other than SCPS. Dr. Maclachlan asked how such agreements would exist with the Camino program, if we do not have similar agreements with other institutions granting Associate's degrees. The committee decided to invite the dean of the SCPS and the director of the Camino program to a future meeting to discuss this issue further.

The next meeting will be held October 17, 2017 at 3:30 in the Chancellors Room.

The meeting adjourned at 4:27 p.m.

Respectfully submitted,  
John Leylegian