MANHATTAN COLLEGE SCHOOL OF BUSINESS

CURRICULUM COMMITTEE

Feb 7, 2018

Smiddy Conference Room

Attended members: Ahmed Goma, Hany Guirguis, Hyeon Park, Yassir Samra (Chair), Chia-Jane Wang, Fengyun Wu

Also present: Interim Dean Janet Rovenpor

1. Meeting agenda was approved.
2. The meeting minutes of November 15, 2017 were approved, though quorum was not met at the last meeting and thus minutes were not required.
3. Continued the discussion on the draft of BCC Bylaws:
	1. Dr. Goma raised the issue about possible tied votes when the BCC is formed of an even number of members. The present members agreed that the **Article II. Membership** of the Bylaws should be revised to require the BCC is composed of an odd number of members to avoid tied votes and the **Articles V. Procedure and Duties** should be revised to allow absentee voting when such a deadlock occurs. The committee chair will revise the Bylaw draft accordingly and present it at next meeting.
	2. Dr. Goma suggested when a department makes minor changes to existing course sequence, for instance, adding or removing a prerequisite course requirement, even if it does not involve changes to the core curriculum or affect other departments, it’s better to inform the faculty of other departments (through the BCC meeting by the respective department BCC member) of the change as a courtesy. Wording in the bylaws will be changed to mention this as a courtesy.
4. The new economics course Econ 432 was unanimously approved. The title of the course may be changed to reflect its novelty and coverage.
5. The members discussed the new environmental economics concentration proposed by the department of economics and finance. Dean Rovenpor stated that there should be at least three environmental economics related courses to establish a concentration within the economics major. The department of economics and finance will revise the coursework plan for the new concentration and present it at next meeting.
6. The meeting was adjourned at 1:10 PM.

Submitted by

Chia-Jane Wang