MANHATTAN COLLEGE SCHOOL OF BUSINESS

CURRICULUM COMMITTEE

October 11, 2017

Smiddy Conference Room

Members present: Ahmed Goma, Hany Guirguis, Musa Jafar, Dong Hwan Lee, Mary Michel, Hyeon Park, Yassir Samra (Chair), Chia-Jane Wang, Fengyun Wu

Also present: Interim Dean Janet Rovenpor

1. Agenda was approved unanimously.
2. The minutes of September 13, 2017 were approved unanimously.
   1. Dean Rovenpor asked for clarification on the accounting concentration proposal passed at last meeting – required courses and the voting process (will go to the College Curriculum Committee for voting as clarified by Dr. Goma, and will be sent to the New York Statement Department of Education for approval).
   2. As a follow up to item 9 of September 13 meeting, Dr. Yassir Samra, the new Committee Chair, introduced the new member, Dr. Dong Hwan Lee, who was appointed by the Dean as the substitute representative from the Management and Marketing Department to replace Dr. Arora during her sabbatical.
3. The subcommittee of Dr. Yassir Samra, Dr. Mary Michel and Dr. Chia-Jane Wang produced a draft of the School of Business Curriculum Committee (BCC) Bylaws. The Committee members had a discussion on Article I and Article II.
   1. It was discussed that the Dean, the undergraduate student academic advisor (Rhonda Shuler), and the MBA Program Director (when MBA program is affected) should be invited to attend the meetings. Department Chairs should also be invited when proposals related to their respective departments are discussed.
   2. Article I item 1 was modelled after CCC bylaws. The wording was suggested to change into “subject to the approval of the Dean, the College Curriculum Committee and the Provost when required”.
      1. Dr. Dong Hwan Lee commented that “in consultation with the Dean” is better wording since BCC is run by faculty members. Dean Rovenpor commented that the approval by the Dean is important in overall resource allocation. Dr. Hany Guirguis mentioned approval by the Dean is consistent with past practice.
   3. As to Article I item 2 bulletin point 4, Dr. Ahmed Goma suggested that the wording in parentheses could be deleted and the last word “school” should be changed to “department”.
   4. The Committee had a long discussion about Article II membership. It was clarified and changed into “At least one faculty from each of the following majors within the School of Business (Accounting, CIS & Business Analytics, Management, Marketing, Finance, Economics) shall be selected by the Department Chair in consultation with his or her department faculty members and in consultation with the Dean.”
   5. Mary Michel recommended that we change the acronym of the School of Business Curriculum Committee from CC to BCC to avoid confusion with College Curriculum Committee (CCC).
4. Discussion of the rest articles was tabled to the next meeting.
5. The November meeting was rescheduled from November 8th to November 15th, which was approved by the Committee.
6. The meeting was adjourned at 1:00 PM.

Respectfully submitted by,

Fengyun Wu