College Curriculum Committee

Minutes of February 19, 2019 Meeting

Kelly Commons Room 3B

The meeting convened at 3:35 p.m.

Members present:

O’Malley School of Business: Fiona Maclachlan, Yassir Samra

School of Education and Health: Jeff Cherubini, Lisa Rizopoulos

School of Engineering: Mahmoud Amin, John Leylegian

School of Liberal Arts: Evelyn Scaramella

School of Science: Tina Tian, Helene Tyler (Chair)

CFA: Joan Cammarata

Excused: Kimberly Fairchild

I. The agenda for the meeting was approved unanimously.

II. The minutes from the November 20, 2018 meeting were approved unanimously.

III. Chair’s Report

1. At the most recent meeting of the Educational Affairs Commission (EAC), the Provost reported that the plan for a college-wide honors program had been modified. The new plan calls for each school to identify courses, or alternatively sections of a course, to be designated as deserving honors credit. There was discussion at the EAC meeting of whether the CCC should approve these school specific programs. It was agreed that the CCC should, at least, receive and archive on the CCC Moodle page, a memorandum from each dean specifying the details of the honors program in their school. The CCC discussed the problem that minutes from the school-level curriculum committees are not being passed along to the CCC. The CCC chair said she would contact the deans to remind them that the CCC by-laws state that the CCC should receive and archive their curriculum committee minutes.
2. The CCC chair received an email from the dean of the School of Education and Health reporting that a number of courses taken by students in kinesiology have had their prefix changed from BIOL to KIN. The course numbers are 306/7, 309/315, 443, and 445. Jeff Cherubini explained that the courses to not count towards the biology major or minor. They are not offered through the biology department at Manhattan College and descend from courses that used to be delivered at the College of Mount St Vincent when the biology department was joined.

IV. Digital Arts and Humanities Minor

The committee discussed the proposal from the School of Liberal Arts (SOLA) for a minor in digital Arts and Humanities (DAsH) along with the New Course Inventory Proposal Form for DAsH 200, *Introduction to Digital Arts and Humanities*. Both items have been approved by the SOLA Curriculum Committee. Discussion revolved around the second course goal for DAsH 200: “Learn methods for converting conventional humanistic content into data sets and apply methods of data science to study and interpret them in new ways.” The suggestion from the committee is that “learn” be replaced with more specific actions that can be objectively measured. Apart from that minor suggestion, the committee expressed its support and unanimously approved both the minor and the new course.

V. Critical Race and Ethnicity Studies Minor

The committee discussed the proposal from the School of Liberal Arts (SOLA) for a minor in Critical Race and Ethnicity Studies along with the New Course Inventory Proposal Form for a new liberal learning (LLRN) course, *Introduction to Critical Race and Ethnicity Studies*. Both items have been approved by the SOLA Curriculum Committee. A question was raised about whether the elective courses listed would reliably achieve the goals of the minor. Evelyn Scaramella explained that the coordinator for the minor would be responsible for monitoring the courses to check that the content continued to contribute to the goals of the minor. The minor and the new course were unanimously approved by the CCC.

VI. MBA Restructuring

The committee discussed the plan, already approved by the faculty in the O’Malley School of Business, to restructure the MBA program. The current structure is based on modules with students required to take at least two courses from each of five modules. The new structure consists of a set of core courses and one capstone course required for all students. Remaining courses are taken from three concentrations: 1. Business Analytics, 2. Finance and Economics and 3. Organizations, Markets and Sustainability. Students also have an option of a general MBA with courses taken across concentrations. Three new courses have been added: *Accounting for Business Decision Making*, *Advanced Data and Information Management*, and *Creativity for Entrepreneurs*; one other course has been renamed (Computing in R). The total number of courses for the degree and the method of assessment remain the same as they were under the old structure. The changes were approved unanimously by the CCC.

VII. Two New Concentrations for Management Majors

The committee considered two new concentrations for the management major, both of which have been approved by the Curriculum Committee in the O’Malley School of Business. The concentration in Talent Management has students use their two electives in management to take courses related to the concentration. All the courses for the Talent Management concentration are already being offered. For the second new concentration, Behavior and Decision Making, students will also use their two management electives to take courses for the concentration. The courses that they can select include two newly developed courses (*Managing Greed and Fear* and *Applied Management Science*). Both of the concentrations were unanimously approved by the CCC.

VII. Other Business

The CCC expressed thanks to Michael Grabowski for his service last semester in replacing Kimberly Fairchild while she was on leave.

The meeting was adjourned at 4:55 pm.

Respectfully submitted,

Fiona Maclachlan